

**ORDINANCE NO. 2024-06-024**

**AN ORDINANCE APPROVING THE FISCAL YEAR 2024-2025 ANNUAL BUDGET**

**WHEREAS**, the City of Urbana (“City”) is a home rule unit of local government pursuant to Article VII, Section 6, of the Illinois Constitution of 1970, and may exercise any power and perform any function pertaining to its governmental business and affairs, and the passage of this Ordinance constitutes an exercise of the City’s home rule powers and functions as granted by the Illinois Constitution of 1970; and

**WHEREAS**, the Finance Director acting as Budget Director pursuant to Urbana City Code Sections 2-129 and 2-130 has compiled a proposed annual budget ordinance for the fiscal year beginning July 1, 2024 and ending June 30, 2025, in accordance with 65 ILCS 5/8-2-9.1 through and including 65 ILCS 5/8-2-9.9 and Urbana City Code Chapter 2, Article VI, Division 2; and

**WHEREAS**, the Mayor has made the proposed annual budget ordinance conveniently available for public inspection by publication in pamphlet form and by posting it on the City’s website at least 14 days prior to a public hearing on such ordinance; and

**WHEREAS**, the City Council held a public hearing on the proposed annual budget ordinance at 7:00 p.m., June 17, 2024 after due and proper notice of the availability for inspection of such ordinance and notice of such public hearing having been given by publication in *The News-Gazette*, a newspaper having general circulation within the City of Urbana, which date was at least 14 days prior to the time of the public hearing; and

**WHEREAS**, the City Council and the Mayor, being the corporate authorities, find that it is in the best interests of the City to approve the proposed annual budget ordinance as heretofore further changed, modified, and amended.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL AND THE MAYOR, BEING THE CORPORATE AUTHORITIES OF THE CITY OF URBANA, ILLINOIS, as follows:**

**Section 1.**

The City of Urbana Fiscal Year 2024-2025 Annual Budget, a true and correct copy of which is attached hereto and made a part hereof as if set forth herein, be and the same is hereby passed, approved, and adopted as the annual budget ordinance of and for the City of Urbana for the fiscal year beginning July 1, 2024 and ending June 30, 2025, including changes listed on the Exhibit attached hereto and incorporated herein by reference- with the additional stipulation:

- a. \$300,000 of recurring funds and \$150,000 of one-time funds shall be set aside in a restricted Alternative Response program to support efforts to create an Alternative Response program to 911 and similar calls for help and service; and
- b. The Alternative Response program shall be advised by an Alternative Response Task Force that shall be made up of community stakeholders approved by a majority of City Council Members; and
- c. Expenditures from the Alternative Response program exceeding \$100 must be approved by a majority of City Council members, and managed within the Community Development Department.

**Section 2.**

The Finance Director acting as the Budget Director is hereby authorized to amend the Fiscal Year 2024-2025 Annual Budget to increase expenditures by the amount of encumbrances outstanding as of June 30, 2024.

**Section 3.**

The City Clerk is directed to publish this Ordinance in pamphlet form by authority of the corporate

authorities, and this Ordinance shall be in full force and effect from and after its passage and publication in accordance with Section 1-2-4 of the Illinois Municipal Code (65 ILCS 5/1-2-4).

This Ordinance is hereby passed by the affirmative vote, the “ayes” and “nays” being called, of a majority of the corporate authorities (5 of 8 votes) of the City of Urbana, Illinois, at a duly noticed and convened meeting of the said corporate authorities.

DS



**PASSED BY THE CORPORATE AUTHORITIES** this 24th day of June, 2024.

AYES: Wu, Evans, Hursey, Bishop, Quisenberry, Marlin

NAYS: Kolisetty, Wilken

ABSTENTIONS: None.

DocuSigned by:

FF1B402C2BC6488...  
Darcy E. Sandefur, City Clerk

**APPROVED BY THE MAYOR** this 1st day of July, 2024.

DocuSigned by:

0FB8B8E5B1B94C5...  
Diane Wolfe Marlin, Mayor



# CERTIFICATE OF PUBLICATION IN PAMPHLET FORM



I, Darcy E. Sandefur, certify that I am the duly elected and acting Municipal Clerk of the City of Urbana, Champaign County, Illinois. I certify that on the 24th day of June 2024 the City Council of the City of Urbana passed and approved Ordinance No. 2024-06-024 entitled:

## **AN ORDINANCE APPROVING THE FISCAL YEAR 2024-2025 ANNUAL BUDGET**

which provided by its terms that it should be published in pamphlet form.

The pamphlet form of Ordinance No. 2024-06-024 was prepared, and a copy of such Ordinance was posted in the Urbana City Building commencing on the 1st day of July, 2024, and continuing for at least ten (10) days thereafter. Copies of such Ordinance were also available for public inspection upon request at the Office of the City Clerk.

<sup>DS</sup>Dated at Urbana, Illinois, this 1st day of July, 2024.



DocuSigned by:

*Darcy E. Sandefur*

FF1B402C2BC6486...

Darcy E. Sandefur, City Clerk

## Budget Ordinance FY2024/25 - Exhibit - Revised

General Ledger Code	Description	Proposed Budget	Adopted Budget	Difference	Notes	Page Reference
<b>GENERAL OPERATING FUND</b>						
100-40305	STATE SALES TAX	6,795,051	7,795,051	1,000,000	Grocery tax - one-time	page 48
	TOTAL REVENUE	<u>46,231,812</u>	<u>47,231,812</u>	<u>1,000,000</u>		
10015155-52103	MEDICAL SERVICES	51,504	41,004	(10,500)	Remove 3 new patrol officers	page 69
10050539-52999	OTHER PROFESSIONAL SERVICES	-	450,000	450,000	Alternate Response Program (\$150K 1x)	new
10060610-59200	TFR TO CA REPL & IMPR FUND	6,249,619	7,049,619	800,000	reconcile Capital Improvement transfer	page 122
10020200-52199	OTHER PROFESSIONAL SERVICES	120,648	15,000	(105,648)	PD savings	page 73
10040440-52199	OTHER PROFESSIONAL SERVICES	81,256	131,256	50,000	Grants Consultant - roll forward	page 102
10040440-51411	SMALL SCHEDULED EQUIPMENT	1,028	11,028	10,000	Mobile tablets - roll forward	page 102
10040401-50110	SALARY - REGULAR EMPLOYEES	238,443	302,110	63,667	Arbor Tech	page 91
10040401-50220	FICA AND MEDICARE	16,705	21,576	4,871	Arbor Tech	page 91
10040401-50210	INSURANCE	60,724	82,174	21,450	Arbor Tech	page 91
10040401-50251	IMRF & SURS	17,833	22,570	4,737	Arbor Tech	page 91
10040401-51600	UNIFORMS	1,150	1,550	400	Arbor Tech	page 91
10040401-51410	SMALL TOOLS & EQUIPMENT	4,973	37,323	32,350	Arbor Tech - 1x	page 91
10050523-52999	OTHER CONTRACTUAL SERVICES	281,571	681,571	400,000	Social Service Funding Increase (\$200K 1x)	page 110
10050501-52999	OTHER CONTRACTUAL SERVICES	-	50,000	50,000	Housing Study	new - pg. 113
10020201-50110	SALARY - REGULAR EMPLOYEES	4,763,796		(82,392)	Move Social Worker to one-time contractor	page 74
10020201-50110	SALARY - REGULAR EMPLOYEES			(74,060)	Reduce Comm. Eng Team from 3 to 2	page 74
10020201-50110	SALARY - REGULAR EMPLOYEES			(143,930)	Remove 2 Comm Svc Reps	page 74
10020201-50110	SALARY - REGULAR EMPLOYEES		4,233,782	(229,632)	Remove 3 new patrol officers	page 74
10020201-50151	HOLIDAY PAY	235,441		(4,273)	Reduce Comm. Eng Team from 3 to 2	page 74
10020201-50151	HOLIDAY PAY		218,350	(12,818)	Remove 3 new patrol officers	page 74
10020201-50220	FICA AND MEDICARE	82,476		(6,303)	Move Social Worker to one-time contractor	page 74
10020201-50220	FICA AND MEDICARE			(1,136)	Reduce Comm. Eng Team from 3 to 2	page 74
10020201-50220	FICA AND MEDICARE			(11,011)	Remove 2 Comm Svc Reps	page 74
10020201-50220	FICA AND MEDICARE		60,619	(3,407)	Remove 3 new patrol officers	page 74
10020201-50210	INSURANCE	783,277		(21,450)	Move Social Worker to one-time contractor	page 74
10020201-50210	INSURANCE			(21,450)	Reduce Comm. Eng Team from 3 to 2	page 74
10020201-50210	INSURANCE			(42,900)	Remove 2 Comm Svc Reps	page 74
10020201-50210	INSURANCE		633,127	(64,350)	Remove 3 new patrol officers	page 74
10020201-50230	EMPLOYEE ALLOWANCES	72,303		(400)	Move Social Worker to one-time contractor	page 74
10020201-50230	EMPLOYEE ALLOWANCES			(1,237)	Reduce Comm. Eng Team from 3 to 2	page 74
10020201-50230	EMPLOYEE ALLOWANCES			(800)	Remove 2 Comm Svc Reps	page 74
10020201-50230	EMPLOYEE ALLOWANCES		66,155	(3,711)	Remove 3 new patrol officers	page 74
10020201-51600	UNIFORMS	103,309		(150)	Move Social Worker to one-time contractor	page 74
10020201-51600	UNIFORMS			(150)	Reduce Comm. Eng Team from 3 to 2	page 74
10020201-51600	UNIFORMS			(1,100)	Remove 2 Comm Svc Reps	page 74
10020201-51600	UNIFORMS		90,591	(11,318)	Remove 3 new patrol officers	page 74
10020201-52103	MEDICAL SERVICES	9,199		(420)	Reduce Comm. Eng Team from 3 to 2	page 74
10020201-52103	MEDICAL SERVICES		7,519	(1,260)	Remove 3 new patrol officers	page 74
10020201-52999	OTHER CONTRACTUAL SERVICES	8,825	119,520	110,695	Move Social Worker to one-time contractor	page 74

General Ledger Code	Description	Proposed Budget	Adopted Budget	Difference	Notes	Page Reference
10020201-59300	TFR TO VERF	351,687		45,000	Comm Eng Team Setup	page 74
10020201-59300	TFR TO VERF			(59,857)	Remove 2 Comm Svc Reps	page 74
10020201-59300	TFR TO VERF		299,570	(37,260)	Remove 3 new patrol officers	page 74
	TOTAL EXPENDITURES	<u>55,101,975</u>	<u>56,192,221</u>	<u>1,090,246</u>		
	ENDING FUND BALANCE	<u>17,006,695</u>	<u>16,981,037</u>	<u>(25,658)</u>		
<u>CAPITAL REPLACEMENT &amp; IMPROVEMENT FUND (200)</u>						
200-46400-40800	PROCEEDS OF LONG-TERM DEBT	10,000,000	9,000,000	(1,000,000)	Fire Station debt \$9 million	page 124
	TOTAL REVENUE	<u>17,469,619</u>	<u>16,469,619</u>	<u>(1,000,000)</u>		
	ENDING FUND BALANCE	<u>666,502</u>	<u>(333,498)</u>	<u>(1,000,000)</u>		
<u>LOCAL MOTOR FUEL TAX FUND (202)</u>						
202-49350	TFR FROM ARPA	-	115,000	115,000	Transfer balancing	page 130
	TOTAL REVENUE	<u>1,044,698</u>	<u>1,159,698</u>	<u>115,000</u>		
	ENDING FUND BALANCE	<u>3,133,308</u>	<u>3,248,308</u>	<u>115,000</u>		
<u>SANITARY SEWER FUND (204)</u>						
204-49350	TFR FROM ARPA	926,686	-	(926,686)	Transfer balancing	page 136
	TOTAL REVENUE	<u>2,586,013</u>	<u>1,659,327</u>	<u>(926,686)</u>		
	ENDING FUND BALANCE	<u>973,486</u>	<u>396,114</u>	<u>(577,372)</u>		
<u>VEHICLE &amp; EQUIPM REPLCMNT FUND (300)</u>						
300-49100	TFR FROM GENERAL FUND	1,998,935		2,108,984	Mostly \$1.95M one-time adjustment	page 139
300-49100	TFR FROM GENERAL FUND		4,055,802	(52,117)	PD Personnel Changes	page 139
	TOTAL REVENUE	<u>2,420,179</u>	<u>4,477,046</u>	<u>2,056,867</u>		
30060600-53420	VEHICLES	-	23,781	23,781	VERF changes - rolled forward from FY24	page 139
30060600-53420	VEHICLES	-	30,035	30,035	VERF changes - rolled forward from FY24	page 139
30060600-53420	VEHICLES	-	40,000	40,000	VERF changes - rolled forward from FY24	page 139
30060600-53420	VEHICLES	-	20,098	20,098	VERF changes - rolled forward from FY24	page 139
30060600-53420	VEHICLES	-	40,000	40,000	VERF changes - rolled forward from FY24	page 139
30060600-53420	VEHICLES	-	45,000	45,000	VERF changes - rolled forward from FY24	page 139
30060600-53420	VEHICLES	-	45,000	45,000	VERF changes - rolled forward from FY24	page 139
	TOTAL EXPENDITURES	<u>1,908,686</u>	<u>2,152,600</u>	<u>243,914</u>		
	ENDING FUND BALANCE	<u>5,785,580</u>	<u>7,842,447</u>	<u>2,056,867</u>		
<u>AMERICAN RESCUE PLAN FUND (350)</u>						
35060620-52800	GRANT MISC CONTRACTUAL SERVICE	2,118,899	999,131	(1,119,768)	Transfer balancing	page 182
	TOTAL EXPENDITURES	<u>2,449,790</u>	<u>1,330,022</u>	<u>(1,119,768)</u>		
	ENDING FUND BALANCE	<u>1,098,784</u>	<u>822,552</u>	<u>(276,232)</u>		

General Ledger Code	Description	Proposed Budget	Adopted Budget	Difference	Notes	Page Reference
<u>GENERAL RESERVE FUND (360)</u>						
36060610-52723	OTHER CLAIMS & JUDGMENTS	-	300,000	300,000	Property tax settlement update	page 185
	TOTAL EXPENDITURES	<u>-</u>	<u>300,000</u>	<u>300,000</u>		
	ENDING FUND BALANCE	<u>1,697,634</u>	<u>2,697,634</u>	<u>1,000,000</u>		
<u>RETAINED RISK FUND (370)</u>						
370-49330	TFR FROM CD SPECIAL FUND	3,061	-	(3,061)	Transfer balancing	page 186
370-49344	TFR FROM CENTRAL TIF	2,489	-	(2,489)	Transfer balancing	page 186
370-49332	TFR FROM FARMERS MARKET FUND	2,235	-	(2,235)	Transfer balancing	page 186
370-49343	TFR FROM TIF 4	575	-	(575)	Transfer balancing	page 186
370-49100	TFR FROM GENERAL FUND	1,613,474	1,621,834	8,360	Transfer balancing	page 186
	TOTAL REVENUE	<u>1,801,437</u>	<u>1,801,437</u>	<u>-</u>		
	ENDING FUND BALANCE	<u>3,534,989</u>	<u>3,534,989</u>	<u>-</u>		
<u>INFORMATION TECHNOLOGY FUND (610)</u>						
610-49500	TFR FROM PARKING FUND	14,875	17,211	2,336	Transfer balancing	page 197
610-49302	TFR FROM HOME RECYCLING FUND	6,471	6,982	511	Transfer balancing	page 197
610-49332	TFR FROM FARMERS MARKET FUND	4,925	6,050	1,125	Transfer balancing	page 197
610-49600	TFR FROM EQUIPMENT SERVICES	24,769	22,835	(1,934)	Transfer balancing	page 197
	TOTAL REVENUE	<u>1,365,190</u>	<u>1,367,228</u>	<u>2,038</u>		
	ENDING FUND BALANCE	<u>133,482</u>	<u>135,520</u>	<u>2,038</u>		